

## APAC Business Leadership Summit Event Terms and Conditions

### 1. General

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The APAC Business Leadership Summit (**Summit**) is hosted by Steam Capital Pty Ltd (ABN 82 625 827 205) (“**We**”, “**Our**” or “**Us**”).

By registering for the Summit, you agree with these specific Event Terms and Conditions which form part of the Steam Capital Terms of Use available at here: [Steam Capital Terms of Use](#).

### 2. Fees

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Payment of fees is required upon registration or purchase. We do not guarantee registration at the Summit until payment has been received.

The Virtual program prices are per single natural person registration and viewing only. They may not be distributed to or viewed by another person or persons nor may they be used for group viewings.

By submitting an order via the website you agree that you are authorised and able to make payment via the method you have chosen.

### 3. Confirmation

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You will be forwarded a confirmation email when you register. If you do not receive an email confirmation please contact us to ensure your registration has been received. You can contact us by sending an email to [contact@steamcapital.com.au](mailto:contact@steamcapital.com.au)

### 4. Changes to the Program

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We intend to run the Summit as advertised but we reserve the right to change the program without notice and to cancel or postpone it if required. If cancelled or postponed, we will offer a refund or a credit for the Summit in the following year. Please note all travel costs and accommodation costs incurred as a result of our cancellation or postponement are not our responsibility.

### 5. Refunds and Cancellations

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- There is no cancellation, refund, change of the mode of delivery available 21 business days or less of the date of the Summit.
- All requests for cancellations and transfers prior to 21 business days of the program date should be in writing to [contact@steamcapital.com.au](mailto:contact@steamcapital.com.au).
- You may nominate a replacement delegate to attend in your place at any time without charge.
- Please notify all cancellations and transfers by email to [contact@steamcapital.com.au](mailto:contact@steamcapital.com.au) or call us on +61 7 3607 3812.
- If you fail to attend the Summit for any reason you will not be eligible for a refund.
- Special COVID-19 refund rules apply. Please refer to section 9 below.

## 6. Photography

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By registering to and attending the Summit, you agree to the following:

- that we or our contractors may take and use photographs or video recordings of you taken during the Summit .
- that we may use your name, photograph or video recording of you for promotional and other purposes related to the purposes of and activities of the Summit; and
- that you release us from any liability for any infringement of any of your rights arising from the use of the photographs or video recordings.

I understand I can contact Steam Capital at any time to withdraw this consent at any time.

## 7. Email Subscription

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By registering to attend the Summit, you agree to receive communications regarding programs, services and newsletters that we think may be of interest to you. To unsubscribe to these communications in any format, you may do so at any time by writing to us at [contact@steamcapital.com.au](mailto:contact@steamcapital.com.au)

## 8. Privacy

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By registering for the Summit, you agree to the use of your personal information by us to process your registration form, to contact you about our products and services, to disclose to third parties providing services to us; for our internal purposes, and purposes otherwise generally in accordance with the Steam Capital privacy policy. You also agree to us providing your name, organisation and email address to other delegates as part of a “delegate list” to facilitate networking between the participants.

Please refer to the full terms and conditions of our privacy policy located here: [www.steamcapital.com.au](http://www.steamcapital.com.au)

## 9. Special COVID -19 Information and Refund Terms

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The APAC Business Leadership Summit is as registered COVID-safe event with the New South Wales Government and as such complies with all federal and state regulations and policies. The Summit will comply with all bio-safe measures to ensure the safety of delegates. The Summit will also comply with all venue policies in place at the time of the event. Social distancing, increased sanitization, decreased congestion in all areas with food service altered to minimise contact.

Delegates will also be asked about their health and those with flu-like symptoms may not be permitted to attend. These measures may change and are dependent on the most up to date health advice from the New South Wales and federal government representatives.

Your health and safety is our number one priority and as an organisation, we will work to ensure the safest environment possible.

***What happens if government regulations or restrictions related to COVID-19 limit or prohibit me from attending in person?***

We recognise there is uncertainty when registering for face to face events right now. We understand that you want to be able to plan ahead, register and benefit from the Early Bird savings.

We request from you your patience and your understanding that the Summit can only run in the current climate according to the information organisers have at the time and provide you a Book with Confidence guarantee that your investment will be realised.

If you have purchased an “In Person” ticket, and your ability to attend the event live is impacted by government restrictions, you can choose from the following options:

- **Attend the event virtually:** we will not reduce your in person ticket price in this scenario however we will provide you with one additional complimentary delegate pass so a colleague will also have virtual access to the Summit.
- **Transfer your delegation to the 2022 APAC Business Leadership Summit:** the ticket price may increase in 2022 in which case you will be required to pay the difference at that time.
- **Request For Refund:** all refunds in such circumstances will incur a cancellation fee of 50% of the cost of registration.

Please note all travel costs and accommodation costs incurred are not the responsibility of the APAC Business Leadership Summit. We highly recommend at time of booking your flights and accommodation, you confirm with suppliers their COVID-19 refund policies.

If you no longer wish to attend the event due to your personal concerns of COVID-19 which are not mandated by Government, this will be governed by the usual refund policy terms and conditions set out in section 5 above.